

PUC Underburn Process

updated 03/15/2021

Phase	Responsible Party	Task
Application	Landowner	<input type="checkbox"/> Submit a PUC Membership Application
		<input type="checkbox"/> Fill out Preliminary Land Assessment Form
Initial Visit	PUC Representative	<input type="checkbox"/> Visit property
		<input type="checkbox"/> Make recommendations for site preparation
		<input type="checkbox"/> Review procedures and responsibilities with landowner
		<input type="checkbox"/> Sign Liability Waiver(s)
Burn Day Preparation	PUC Representative	<input type="checkbox"/> Facilitate permits/agency inspections
	Landowner	<input type="checkbox"/> Obtain necessary permits (CalFire and Air Quality)
		<input type="checkbox"/> Prep land for underburn
		<input type="checkbox"/> Designate a Burn Boss
Burn Boss	<input type="checkbox"/> Write a Burn Plan and Incident Action Plan	
Ready to Burn	Landowner and PUC Representative	<input type="checkbox"/> Set date and time (and backup dates)
		<input type="checkbox"/> Contact PUC members for RSVPs
		<input type="checkbox"/> Designate person to administer release forms
Burn Day	Burn Boss	<input type="checkbox"/> Determine "go/no go"
		<input type="checkbox"/> Contact dispatch centers/fire response agencies
		<input type="checkbox"/> Briefing
		<input type="checkbox"/> Burn
Burn Completion	Burn Boss	<input type="checkbox"/> After Action Review
	Landowner	<input type="checkbox"/> Patrols fire lines as necessary, at least twice a day depending on weather and fuels conditions.